

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, October 20, 2025 6:00 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota, was held in the ALC on Monday, October 20, 2025, for the purpose of discussing board business.

The meeting was called to order at 6:00 p.m. by Chairperson Aimee Struffert.

Upon roll call, the following members were present: Jere Day, Caity Eggen, Sara Larsen, Nathan Neuhart, Aimee Struffert. The following members were absent: Jennifer Corrow. The Superintendent, David Wedin, was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA

F. Scheduled Review of Policies - *addition*

Motion by N. Neuhart, second by J. Day, to approve the agenda. Motion carried, 5:0.

Public Forum

No one spoke at Public Forum.

Committee Reports

A. *Committee of the Whole (10/6) - A. Struffert*

1. *Learning Update*
2. *School Resource Officer*
3. *School Board Appointee*
4. *MN Paid Family Medical Leave*
5. *Land Sale*
6. *Gym Update*
7. *Fundraisers - Gaming*
8. *Other*

Presentations

An assessment presentation was given by Jeff Meyer, Elementary Assistant Principal.

Principals/Directors/Coordinators Report

High School Principal: updates were given on October College Knowledge month and Bullying Awareness Month with dress up days for Bullying Awareness Week, October 20 - 24, MCA Assessment results, the upcoming staff Professional Development day on October 31, 2025, and upcoming events for the month of November.

Elementary Principal: updates were given on assessment results, Hot Lunch week October 13 - 15, 2025 with a thank you to the Food Service staff for hosting the event for students and families, Bullying Awareness week activities October 20 - 24, 2025, and the upcoming staff Professional Development day on October 31, 2025.

Activities Director/Dean of Students: updates were given on the fall sports season and beginning of end of season playoffs including Cross Country, Football, Swimming, and Volleyball; updates were also given on Winter Sports Season with Girls Junior High Basketball beginning on October 27, 2025; on ticket purchasing options through GoFan with online ticket sales going well, a new credit card reader available at the door, and appreciation received for our senior citizen passes.

Community Education Director/Facilities Manager: an update was given for Community Education on Kids Town with more than 30 participants this year. A facility update was given on the resurfacing of the High School Gym and continuing work on bleachers in the Main Gym.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by N. Neuhart, second by C. Eggen, to approve the consent agenda:

- Approval of the minutes from the September 15, 2025 Regular Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA/MN Trust to First National Bank: \$800,000.00 on September 12, 2025, and \$800,000.00 on September 30, 2025
- Change in assignment with Christa Duevel, First Cook, from 37.50 hours per week to 38.25 hours per week, \$21.82 per hour, effective September 16, 2025
- Change in assignment with Trisha Morris, First Cook, from 38.75 hours per week to 39.50 hours per week, \$23.26 per hour, effective September 16, 2025
- Change in assignment with Leann Pischke, Cook, from 37.50 hours per week to 38 hours per week, \$20.29 per hour, effective September 16, 2025
- Hire/accept notice of assignment with Arihanna Brown, Wrap Around Care/Kids Town Student Aide, up to 10 hours per week, \$12.00 per hour, effective September 24, 2025 - May 29, 2026
- Change in assignment/accept notice of assignment with Candace Kuhrke, Food Server/Dishwasher, from 12.50 hours per week to 13.75 hours per week, \$16.89 per hour, effective September 16, 2025
- Hire/accept notice of assignment with Brody Hoskins, Kids Town Student Aide, up to 15 hours per week, \$12.00 per hour, effective September 29, 2025 - May 29, 2025
- Change in assignment with Carrie Backmann, Paraprofessional, from 33.75 hours per week to 34.15 hours per week, \$16.87 per hour, effective September 1, 2025
- Change in assignment with Tracy Schmitz, Paraprofessional, from 33.75 hours per week to 34.15 hours per week, \$17.80 per hour, effective September 1, 2025
- Change in assignment with Angela Hart, Paraprofessional, from 33.75 hours per week to 34.15 hours per week, \$16.87 per hour, effective September 1, 2025
- Hire Emily Blesi, Paraprofessional (replacing Jodi Allen), 34.15 hours per week, \$16.33 per hour, effective November 10, 2025
- Hire Emma Thorsten, School Counselor Long Term Substitute (Caprice Larson), BA, Step 1, 1.0 FTE, \$9,367.32, effective September 29, 2025 - November 19, 2025
- Hire Nicole Butkowski, High School Class 1 Administrative Assistant (replacing Tonya Kline), 40 hours per week, \$24.75 per hour, effective October 6, 2025
- Hire Beth Klemmer, Paraprofessional, 33.75 hours per week, \$16.33 per hour, effective October 27, 2025
- Hire/accept notice of assignment with Cara Colpitts, Food Service Long Term Substitute (Leah Chalberg), 13.75 hours per week, \$16.89 per hour, effective October 6, 2025 - January 8, 2026
- Change in assignment with Tracy Schmitz, Paraprofessional (for transportation assistance), from 34.15 hours per week to 37.9 hours per week, \$17.80 per hour, effective October 6, 2025
- Accept staff leave requests:
 - Kim Shores, Assistant to the Superintendent, tentative October 28, 2025 - November 11, 2026
 - Shane Lloyd, Paraprofessional, beginning September 29, 2025 for remainder of 2025-2026 school year
 - Kurt Kragt, Social Studies Teacher, intermittent beginning September 24, 2025
- Accept the resignation of Coleton Kiel, Part Time Cleaner, effective October 13, 2025
- Third Reading and approval of Policies with substantive changes
 - Policy 425 - Staff Development and Mentoring
 - Policy 512 - School-Sponsored Student Publications and Activities
 - Policy 604 - Instructional Curriculum
 - Policy 708 - Transportation of Nonpublic School Students
- Scheduled Review of Policies
 - Policy 401 - Equal Employment Opportunity
 - Policy 402 - Disability Nondiscrimination Policy
 - Policy 403 - Discipline, Suspension, and Dismissal of School District Employees
 - Policy 404 - Employment Background Checks
 - Policy 405 - Veterans Preference
 - Policy 406 - Public and Private Personnel Data
 - Policy 502 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person
 - Policy 504 - Student Dress and Appearance
 - Policy 505 - Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
 - Policy 517 - Student Recruiting

Motion carried, 5:0.

Items on Which Board Discussion and Action is Requested

Motion by C. Eggen, second by N. Neuhart, to approve the Treasurer's Report. Motion carried, 5:0.

Motion by J. Day to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
September - 2025	Milaca FFA Foundation	Milaca FFA	State Convention Costs	\$2,500.00

The motion for the adoption of the foregoing resolution was duly seconded by N. Neuhart and upon vote being taken thereon the following voted in favor thereof: J. Day, C. Eggen, S. Larsen, N. Neuhart, A. Struffert, the following were absent: J. Corrow, and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

Motion by C. Eggen, second by J. Day, to approve the Resolution of Governing Board Supporting Form A Application to Minnesota State High School League Foundation. Roll call vote. In favor: J. Day, C. Eggen, S. Larsen, N. Neuhart, A. Struffert. Absent: J. Corrow. Against: none. Motion carried, 5:0.

Motion by S. Larsen, second by C. Eggen, to approve the Resolution of Governing Board Supporting Form B Application to Minnesota State High School League Foundation. Roll call vote. In favor: J. Day, C. Eggen, S. Larsen, N. Neuhart, A. Struffert. Absent: J. Corrow. Against: none. Motion carried, 5:0.

Superintendent Items

Superintendent Wedin gave an update on the application process to fill the school board vacancy with the school board conducting interviews at the Committee of the Whole meeting on Monday, October 27, 2025, followed by a Special Board Meeting to approve a resolution to appoint the new board member and then the selected individual can be seated 30 days after the resolution is passed. Updates were also given on the Rum River North building project with an anticipated opening in the Fall of 2027. A thank you was given to the community for attending Milaca Public Schools Homecoming activities and for the staff who helped in putting on the Homecoming events. An update was also given on the Main Gym Project with the continued installation of the bleachers.

Board Member Items

Vice Chairperson Sara Larsen acknowledged the passing of community member Dorothy Gorecki and offered condolences to her family.

Motion by C. Eggen, second by J. Day, to adjourn the regular meeting and to begin the closed meeting for Superintendent Evaluation per MN § 13D.05.3 at 7:10 p.m. Motion carried 5:0.

Motion by J. Day, second by S. Larsen, to adjourn the closed meeting at 7:21 p.m. Motion carried 5:0.

Motion by J. Day, second by S. Larsen, to begin the closed meeting for Negotiation Discussion per MN § 13D.03 at 7:30 p.m. Motion carried 5:0.

Motion by C. Eggen, second by N. Neuhart, to adjourn the closed meeting at 8:07 p.m. Motion carried 5:0.

Motion by C. Eggen, second by N. Neuhart, to adjourn the regular meeting at 8:08 p.m. Motion carried 5:0.

Respectfully submitted,

Aimee Struffert

Chairperson

November 17, 2025

Date

[Signature]

Clerk

November 17, 2025

Date